

**Best Practices Subcommittee Meeting**  
**October 24, 2007, 10:00 a.m.**  
**Draft Agenda**  
**Phone Number: (888)301-0489, pass code 7352115**

1. Introductions (5 min.)
2. Review of schedule and legislation (10 min.)
3. Purpose of Subcommittee (10 min.)
4. Discussion of Best Practices information already developed (45 min.)
  - New York's Guidelines (copy attached)
  - Green Seal Standard for Green Cleaning (copy attached)
  - Green Cleaning for Dummies (previously distributed)
5. Develop framework for Best Practices guidance (15 min.)
6. Homework and next meeting (5 min.)